

Pillsbury Free Library  
Warner, NH

Board of Trustees  
Monthly Meeting  
Dec 16<sup>th</sup> 2025

**Called to order at 6:33pm**

**Present:** Chair: Dana Myskowski Members: Cassy Greene, Hannah Leigh-Brown, Mike Brown, Michael Simon, Teresa Hathaway, and Holly Holmes.

Alternate Trustee: Sherry Colfer briefly attended as the Correspondence Secretary

Absent: Lois Shea and Jan Gugliotti

Director: Nancy Ladd

**Review of Minutes**

**Motion** to approve the minutes of Nov 18<sup>th</sup> 2025: Mike Simon, 2<sup>nd</sup> Mike Brown **APPROVED**

**Treasurers Report**

**Financial Report**

Mike Brown presented the end of the year financial standing. We are doing just fine.

Donations for Nov 17<sup>th</sup> through Dec 13<sup>th</sup> include \$2,832.22 for the Annual Fund and \$115 from the Donation/Overdues Jar, Notecards, and Tote Bags, for a total of \$2,947.22.

**Motion** to accept donations of \$2,947.22: Mike B 2<sup>nd</sup> Holly **ACCEPTED**

**Motion** to accept the Financial Report: Terry 2<sup>nd</sup> Dana **ACCEPTED**

**Budget**

Review of past expenditures and pay rates, now that the Library has funds to cover increases.

Presentations of three tables for possible wage increases comparing library employees to other similar positions. After much discussion the Trustees decided to not use the same % increase across all employees as there were employees whose salaries needed to be a larger increase to bring them more in line with experience and job descriptions. A few small changes were made to employee hours for Children's programs and circulation coverage.

**Motion** to use Table 2 but bump up: hours for the Children's Librarian, salary percentages for the Librarian, and one Assistant Librarian who started with no experience and has now gained the experience needed to handle all aspects of the job: Holly Holmes 2<sup>nd</sup>: Dana **APPROVED**

**Motion:** To approve the budget as proposed and amended with the personnel changes: Terry 2<sup>nd</sup>: Mike B (Note: Budgets can be changed by Board vote during the year as needed)

**COMMITTEES**

**Building and Grounds** The committee met again with the Architect who presented preliminary drawings of the revised and new **Egresses** and Sky Light. The first-floor door could be replaced and the porch roof and landing be enlarged. An emergency door and stairway were shown. The board members had some concerns about use of stairs by handicapped

individuals. After some concerned discussion, it was noted that most buildings with more than one floor do not have handicapped ramps for emergencies. They usually have emergency plans on how to evacuate everyone. It might be as easy as carrying the person by either one or two people. (Training Required?)

**Skylight** Discussion on using a Kalwal-Fiber Glass as a roof or lower ceiling. There are newer products available for the architects to consider.

### **Director's Report**

As usual Nancy had plenty of information to share.

A new topic to investigate and use is a **Wrap Post** on Facebook. Pushing photos and statistics to patrons based on their Library use. (number of books they have checked out, visits to the Library) or login to Facebook, the Library webpage, posting a book review etc.

### **Old Business**

**Trustee Bylaws** 2<sup>nd</sup> presentation of the requested change to the Trustee Bylaws pertaining to Board Officers and how long one can serve in a board position. Currently this is "not more than 3 consecutive years in the same office".

**Motion:** To remove the statement "Officers shall not serve more than 3 consecutive years in the same Office" from the Trustee Bylaws." Mike B. 2<sup>nd</sup>: Hannah  
**Approved**

**Motion:** to adjourn at 8:55 pm: Dana 2<sup>nd</sup>: Holly  
Meeting Adjourned at 8:55 pm  
Next meeting will Jan 30<sup>th</sup> 2026 at 6:30 PM

**Approved**

Minutes prepared and submitted by: Teresa Hathaway