

ACKNOWLEDGEMENT of LOAN to PILLSBURY FREE LIBRARY

**Thank you** for your offer to loan an item /items to the library for display or temporary use. The trustees would like to share with you Pillsbury Free Library's policies, XI. GIFTS and LOANS:

- A. The library trustees are authorized to accept gifts and personal property as described under the terms of NH RSA 202-A: 4-c and 202-A: 4-d, as authorized by vote of the Warner Town meetings in March 1994 and 1997, respectively.
- B. The library may accept personal property, such as books, other written materials, art objects, portraits, antiques and furnishings, on the condition that the library has the authority to make whatever disposition it deems advisable.
- C. Donors of such gifts described in XI. B. will be given a copy of the Pillsbury Free Library Policies on Gifts and Loans, and may be asked to complete a Donation Acknowledgement form for each gift, other than books, donated. The Library shall maintain a copy of all such receipts on file indefinitely.
- D. Gifts of money, real property and/or stock will be accepted if conditions attached thereto are acceptable to the Board of Trustees and consistent with the laws of the State of New Hampshire.
- E. The library cannot give an estimated value on gifts.
- F. Loans to the library shall be subject to the conditions and procedures described in N. H. RSA 202-E, the Museum Property Act.
- G. Items on loan to the library shall have the same protection from damage and theft as similar items owned by the library, but the items are considered on loan to the library at the owner's own risk.

Having read the policies on gifts and loans, please complete the following form. Thank you!

Description of item: \_\_\_\_\_

Estimated value if you wish to state it (not to be done by Library personnel): \_\_\_\_\_

Period of Loan: from \_\_\_\_\_ to \_\_\_\_\_

Method of return: \_\_\_\_\_

I have read and understand the Library's Gifts and loans policy and agree to loan the above item(s) for the period stated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

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LIBRARY USE

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ Copy given to donor on: \_\_\_\_\_

Item returned to donor (Date) : \_\_\_\_\_ Donor acknowledgement: \_\_\_\_\_